



**APPLICATION
FOR ENROLLMENT
PRIMARY OR TODDLER**

DATE _____

Full Name of Student _____ Preferred Name _____

Date of Birth ____/____/____ Boy Girl Home Phone _____

Email Address _____

Home Address _____

City _____ State _____ Zip Code _____ - _____

Elementary school in your neighborhood _____ Subdivision _____

Child Resides with _____ Relationship _____

Father's Name _____ Occupation _____

Employer _____

Business Address _____ Phone _____

Mother's Name _____ Occupation _____

Employer _____

Business Address _____ Phone _____

Siblings _____

Ages/Schools _____

Person Responsible for Tuition _____

Address _____ Relationship _____



Desired Enrollment Immediate _____ Fall Semester _____ Spring Semester _____

Program(s) Desired:
Toddler 8:30 – 12:00 _____
Toddler 8:30 - 3:00 _____
Primary 8:30 – 12:00 _____
Primary 8:30 – 3:00 _____

For School Use:
Application Fee Paid \$ _____ Date _____ Check # _____ Office Staff: _____

Record of Previous Schooling

School _____ Grades _____ Dates _____

City _____ State _____ Reason for Leaving Current School _____

Are you familiar with Montessori Education? _____ Where did you hear about it? _____

How did you find out about our school? If referred by an individual or corporate representative, please give their name. _____

What is your child's attitude towards school? _____

What activities does your child enjoy most? (sports, hobbies, special activities) _____

What kinds of things are especially difficult for your child? _____

What do you consider a discipline problem with your child? _____

How do you handle this? _____

What aspects of your child's development are you interested in seeing the school enhance? _____

Notes about your child's early history (i.e. adoption, difficult birth, developmental delays, early illness, allergies, trauma to child or family members, frequent moves or changes of caregiver, etc.) _____

Indicate your child's stage of toilet training as of now: _____

What is your child's first language? _____ Other Language(s) _____

Are there any special considerations with your child that teachers should know about, such as physical difficulties, medication, allergies, eating habits, sleeping difficulties, behavioral difficulties, language development, learning/motor difficulties, adjustments to changes in family situation, etc.? _____

List Medications Here:

Where will your child spend the part of the day he/she is not at school? _____

Does your child nap? _____ No _____ Yes Texas Department of Protective and Regulatory Services requires us to offer a rest period to children under the age of 5 (Three year olds who are in our Full Day Classes are assigned to a separate nap room in the afternoons)

How much Television does your child watch? _____

ADMISSIONS AND ENROLLMENT INFORMATION

1. *Inquiry:* Parents of prospective students are encouraged to call the school for an appointment to visit the school, observe a class and discuss the program with the school’s director.
2. *Application:* The completed application and a non-refundable application fee to reserve a place on the waiting list. When space becomes available, placement of children from the waiting list is done according to the following considerations:
 - A. Original Date of Application
 - B. Sibling in School
 - C. Past Montessori Experience
 - D. Need of an individual class to maintain a balance relating to sex and age distribution.
3. *Interview:* When there is an opening, the school will call. The parent will be asked to bring the child to attend an interview to familiarize the child with the school, to determine his/her readiness for school, and to establish mutual understanding between school and family. The child may be invited for visits to morning work time, to help ensure a good match between student and class.
4. *Enrollment:* Parents will be issued an Enrollment Agreement outlining complete tuition information. The signed and returned agreement with the applicable fees and form will secure the child’s place in the school.
5. *Required Forms:* Before the child attends class all registration forms must be completed and returned.
6. *Tuition and Day Care Fees:* All fees are due and payable according to the pre-arranged tuition plan selected. A penalty may be added to payments received later than 10 days after the due date.
7. *Withdrawal:* Withdrawals for any reason require written notice at least 30 days in advance of the withdrawal. After the school has received proper notice, any unearned prepaid tuition and deposits held by the school will be refunded.
8. *Parent Participation:* Parents are welcome on campus and often volunteer.
9. *Non-Profit Status:* The Kingwood Montessori is a non-profit educational organization deriving its funds from tuition, tax-deductible contributions and grants.
10. *Non-Discrimination Policy:* The Kingwood Montessori admits students of any race, color, religion, sex or national origin.

In signing this application, the parent of guardian agrees with the regulations and procedures stated above.

Signature

Date